

NOTICE OF JOB OPENING

OFFICE: Information Technology

JOB TITLE: Information Technology Support Technician

Houston County is seeking a qualified candidate for the full-time position of IT Support Technician. The qualified candidate should be able and ready to provide PC technical support and repair for all county offices. This is a non-exempt hourly position that will report directly to the County Judge with a dotted line to our in-house consulting company for work direction.

JOB SUMMARY:

The IT Support Technician performs break-fix troubleshooting for Windows 10 Pro workstations, printers, scanners, cameras, and other peripherals. Will also be responsible for providing application support for Microsoft Office (Word, Excel, PowerPoint, and Outlook) and other production software (see complete job description on website).

CLOSING DATE FOR APPLICATIONS: August 9, 2021 @ 4:00 pm

EDUCATION, EXPERIENCE AND TRAINING:

One to two years of basic desktop support/break-fix experience in hardware and software installation and troubleshooting.

AND/OR

Any alternate combination of experience and training which provides the required knowledge, skills, and abilities as shown above.

County application is available at the Treasurer's Office and on the Houston County, Texas website at www.co.houston.tx.us

Submit completed Application and Resume
By August 9, 2021 @ 4:00 pm to:

County Judge Jim Lovell
Houston County Courthouse Annex
401 East Goliad Suite 201, Crockett, Texas 75835

HOUSTON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER